



## **PARB Report**

January 16, 2017

### **PARB MEETINGS**

Last PARB Meeting: December 17, 2016

Next PARB Meeting: January 21, 2017 YMCA Conference Room 9:00am

### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1631 Olmsted Lane – Request to remove dying tree in rear yard on hold pending review by arborist.
- 3) 1740 S. 15th Street – Request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- 4) 1501 Lake Park Dr. – Request to remove dying Coastal Oak tree in pool deck area approved subject to tree replacement in accordance with Amelia Park Tree Replacement Policy.
- 5) 1716 Ruskin Lane – Request for pool addition approved subject to approval of pool equipment pad & fence location detail, and tree replacement in accordance with Amelia Park Tree Replacement Policy.
- 6) 1757 Burnham Lane – Resident request to install pergola above garage doors on hold pending submittal of pergola detail.
- 7) 1603 Geddes Lane – Stair handrail installed without approval needs to be replaced with acceptable design. Options presented to resident.
- 8) 1776 Camellia St. – Resident resubmittal for rear yard fence and landscaping approved subject to submittal of fence color and landscape plan for side yard area.

### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1626 Nolen Lane – Resident request to install two ceiling fans at front porch approved as submitted.
- 2) 1763 Azalea St - Resident request to removal two native Oak trees next to front porch. Removal of one tree approved for due to close proximity to roof. Other tree approved for tree trimming only.
- 3) 1615 Geddes Lane – Resident request to replace lawn with plants in rear yard approved as submitted.
- 4) 1515 Gardenia St. – Resident request to remove Shumard Oak tree in front yard due to disease approved with condition that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.

### **OTHER BUSINESS / DISCUSSION**

- 1) PARB members reviewed existing PARB Guidelines, Procedures and Application form for proposed changes/updates. Rusty to incorporate comments into final draft for review at next PARB meeting.
- 2) Proposed rule language for Approval by ARB/PARB and Appeal to Board by APNA attorney was reviewed by PARB members. Recommended changes forwarded to Board of Directors for consideration.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman



## **PARB Report**

February 20, 2017

### **PARB MEETINGS**

Last PARB Meeting: February 18, 2017

Next PARB Meeting: March 18, 2017 YMCA Conference Room 9:00am

### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1631 Olmsted Lane – Request to remove dying tree in rear yard on hold pending review by arborist.
- 3) 1740 S. 15th Street – Request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- 4) 1716 Ruskin Lane – Request for pool addition approved subject to approval of pool equipment pad & fence location detail, and tree replacement in accordance with Amelia Park Tree Replacement Policy.
- 5) 1603 Geddes Lane – Stair handrail installed without approval needs to be replaced with acceptable design. Follow up with written correspondence of timeframe for replacement.
- 6) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with condition that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 7) 1767 Gardenia Street – Stair handrail installed without approval. Acceptable design option presented to resident. Follow up with written correspondence of timeframe for replacement.

### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1620 Ruskin – Resident request to install fence in rear yard and gate in front yard approved as submitted.
- 2) 1555 Olmsted Lane – Resident request for removal of Oak tree due to roof damage to roof approved.
- 3) 1893 Floyd St. – Homeowner request removal/replacement of dead/dying street tree on hold pending review by Landscape Committee and/or arborist if necessary.

### **OTHER BUSINESS / DISCUSSION**

- 1) 2017 Common Area landscape improvements by AP Landscape Committee:
  - McArthur Mail Kiosk - Landscape plan approved.
  - 15<sup>th</sup> @ Park Ave. Island – Option 2 Landscape plan approved.
  - Garden District Pathway # 7 (between Gardenia St. & Carnation St.) – Planting plan approved.
  - Landscape Area #28 (School St. ROW) - Planting plan approved.
- 2) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 3) Spring/summer property maintenance walk-through process under review by PARB.
- 4) Homeowner submittal for reconfiguration of two adjacent lots (1769 Camellia St & 1564 Northpark Dr) under review by ARB & PARB. Recommendation to be provided to BOD for action at March BOD mtg.

Respectfully submitted,

Rusty Footlik, Acting PARB Chairman



## **PARB Report**

March 20, 2017

### **PARB MEETINGS**

Last PARB Meeting: March 18, 2017

Next PARB Meeting: April 15, 2017 YMCA Conference Room 9:00am

### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1740 S. 15th Street – Request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- 3) 1716 Ruskin Lane – Request for pool addition approved pending tree replacement in accordance with Amelia Park Tree Replacement Policy. Landscape plan on hold pending review with owner.
- 4) 1603 Geddes Lane – Stair handrail installed without approval. Written correspondence sent to resident with timeframe for replacement of handrail.
- 5) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with condition that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 6) 1767 Gardenia Street – Stair handrail installed without approval. Acceptable design option presented to resident. Written correspondence sent with timeframe for replacement.
- 7) 1551 Olmsted Lane – Removal of Oak tree due to damage to neighbor's roof approved.
- 8) 1785 Howard lane – Freestanding pole light installed without approval. Light pole to be permanently installed or removed.

### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1743 S. 15th Street – Owner request for repaint of front porch floor and stairs approved.
- 2) 1770 15th Street – Owner request for previously installed fence enclosure of trash can approved.
- 3) 1889 Floyd Street – Owner request for planter box previously installed in alley right-of-way without approval tabled for further review at next PARB meeting.
- 4) 1603 Geddes Lane - Owner request for installation of gutters on two sides of house approved.
- 5) 1773 School Street – Owner request of solar heating panels for pool approved.
- 6) 1769 S. 15<sup>th</sup> Street - Owner request of arbor, gate and shrub hedge approved.
- 7) 1501 Lake Park Drive - Owner request of removal of existing vegetation and replacement of new landscaping conditionally approved.
- 8) 1631 Olmsted Lane - Owner request of fencing in conjunction with installation of adjacent neighbor's fence approved.
- 9) 1609 Lake Park Drive – Owner request of replacement planting of front yard landscaping approved.
- 10) 1787 Heather Street – Owner request for repaint of home and porch floor, porch light and address number replacement approved. Request for replacement of front and rear landscaping on hold due to lack of information provided.

**OTHER BUSINESS / DISCUSSION**

- 1) 1755 Burnham Lane – Notice sent to owner for removal of plastic material installed without approval. Alternative options to be reviewed with Owner.
- 2) Amelia Park Common Areas
  - Landscape Committee - Perimeter Park Rd. mail kiosk area landscape plan approved.
  - Garden District side pathways – Request by adjacent homeowners for refurbishment of gravel pathway to be referred to BOD for consideration.
- 3) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 4) Spring/summer property maintenance walk-through process under review by PARB.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman

# Amelia Park

## AMELIA ISLAND, FLORIDA



### **PARB Report**

May 15, 2017

#### **PARB MEETINGS**

Last PARB Meeting: April 15, 2017

Next PARB Meeting: May 20, 2017 YMCA Conference Room 9:00am

#### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1740 S. 15th Street – Request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- 3) 1716 Ruskin Lane – Request for pool addition approved pending tree replacement in accordance with Amelia Park Tree Replacement Policy. Revised side yard landscape plan approved as submitted.
- 4) 1603 Geddes Lane – Stair handrail approved with added grab rail.
- 5) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with condition that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 6) 1767 Gardenia Street – Alternative replacement front stair handrail designs submitted. Rusty to review acceptable design(s) with contractor.
- 7) 1785 Howard lane – Freestanding pole light handrail installed without approval. Owner has relocated pole light to courtyard.
- 8) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item deferred to Board of Directors for review and action.

#### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1516 Gardenia St. – Owner request to install tankless water heater on back wall of home approved as submitted.
- 2) 1877 Gardenia St. – Owner request to remove dying Water Oak tree in side yard approved as submitted.
- 3) 1887 Perimeter Park Dr. – Owner request to install pavers at top and side of driveway and new outdoor ceiling fans approved as submitted.
- 4) 1716 Ruskin Lane – Owner request to replace lawn in rear yard with Asiatic Jasmine and replace previously diseased tree with new tree approved as submitted.
- 5) 1802 McArthur St. – Owner request to install paver block in front yard to prevent mulch from washing onto sidewalk approved as submitted.
- 6) 1786 Gardenia St. - Owner request to remove 12" Oak tree in rear yard denied, as there is no evidence of damage to adjacent driveway or sidewalk.
- 7) 1619 Geddes Lane – Owner request to enclose portion of front porch with new room deferred to ARB for review by Town Architect.

- 8) 1636 Nolen Lane – Owner request to replace front porch floor material approved as submitted.
- 9) 1651 Olmsted Lane – Owner request to install brick patio at rear yard area approved as submitted.
- 10) 1563 Olmsted Lane – Owner request to install additional landscaping around front, sides and rear of home approved with recommendation that additional shrubs be added at garage and next to parking pad.
- 11) 1885 Lake Park Drive – Owner requests to paint porch ceiling light blue and remove existing Bamboo shoots and replace with Crape Myrtle tree approved as submitted.

**OTHER BUSINESS / DISCUSSION**

- 1) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 2) Spring/summer property maintenance walk-through process under review by PARB.
- 3) 1613 Park Ave. – Significant tree trimming in courtyard performed without PARB submittal or approval. Rusty to review.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman

# Amelia Park

## AMELIA ISLAND, FLORIDA



### **PARB Report**

July 17, 2017

#### **PARB MEETINGS**

Last PARB Meetings: June 17, 2017 & July 15, 2017

Next PARB Meeting: August 19, 2017 YMCA Conference Room 9:00am

#### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1740 S. 15th Street – Request to remove tree on south side of home causing damage to roof approved.
- 3) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with recommendation that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 4) 1767 Gardenia Street – Alternative replacement front stair handrail designs on hold pending review acceptable design(s) with contractor.
- 5) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item tabled pending review and action by Board of Directors.
- 6) 1775 Burnham Lane – Request to repaint exterior of home on hold pending sample of body color painted on home with consideration of using slightly lighter color.

#### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1516 Gardenia Street – Request for removal of window at rear of home approved.
- 2) 1877 Floyd Street – Request to install porch gate approved.
- 3) 1763 Azalea Street – Request to remove 3 trees overhanging home approved.
- 4) 1766 S. 15<sup>th</sup> Street - Request to remove 1 dead tree approved.

#### **OTHER BUSINESS / DISCUSSION**

- 1) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 2) PARB and Amelia Island Management are conducting ongoing inspections of AP properties to identify maintenance violations.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman

# Amelia Park

## AMELIA ISLAND, FLORIDA



### **PARB Report**

August 21, 2017

#### **PARB MEETINGS**

Last PARB Meeting: August 19, 2017

Next PARB Meeting: September 16, 2017 YMCA Conference Room 9:00am

#### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with recommendation that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 3) 1767 Gardenia Street – Alternative replacement front stair handrail designs on hold pending review acceptable design(s) with contractor.
- 4) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item tabled pending review and action by Board of Directors.
- 5) 1775 Burnham Lane – Request to repaint exterior of home on hold pending sample of body color painted on home with consideration of using slightly lighter color.

#### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1770 S. 15<sup>th</sup> Street – Owner request to extend brick paver patio and install lattice fence in rear yard approved as submitted.
- 2) 1845 Hometown Dr. – Owner request to install paver driveway and wood pergola in rear yard approved as submitted.
- 3) 1620 Ruskin Lane - Owner request to install satellite dish approved as submitted.
- 4) 1769 S. 15<sup>th</sup> Street – Owner request to replace exterior wall lights at front and rear porches approved as submitted.

#### **OTHER BUSINESS / DISCUSSION**

- 1) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 2) PARB and Amelia Island Management are conducting ongoing inspections of AP properties to identify maintenance violations.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman



# Amelia Park

## AMELIA ISLAND, FLORIDA



### **PARB Report**

September 18, 2017

#### **PARB MEETINGS**

Last PARB Meeting: September 16, 2017

Next PARB Meeting: October 21, 2017 YMCA Conference Room 9:00am

#### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with recommendation that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 3) 1767 Gardenia Street – Alternative replacement front stair handrail designs on hold pending review acceptable design(s) with contractor.
- 4) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item tabled pending review and action by Board of Directors.
- 5) 1775 Burnham Lane – Request to repaint exterior of home on hold pending sample of body color painted on home with consideration of using slightly lighter color.

#### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1783 Neighbor Street – Owner request to install solar panels approved as submitted.
- 2) 1854 & 1858 Carnation Street – Owner request to install paver block retaining walls approved with alternate color. Landscaping on hold – additional information required.

#### **OTHER BUSINESS / DISCUSSION**

- 1) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 2) PARB and Amelia Island Management are conducting ongoing inspections of AP properties to identify maintenance violations.
- 3) Development of Amelia Park regulations for obstructions in alleyways.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman

# Amelia Park

## AMELIA ISLAND, FLORIDA



### **PARB Report**

October 18, 2017

#### **PARB MEETINGS**

Last PARB Meeting: September 16, 2017

Next PARB Meeting: October 21, 2017 YMCA Conference Room 9:00am

#### **HOMEOWNER MODIFICATION REQUESTS - OLD**

- 1) 1785 Howard lane – Front gate location conditionally approved. Review with Board President/APNA attorney documentation necessary to ensure conditions of approval are enforced.
- 2) 1515 Gardenia St. – Request to remove Shumard Oak tree in front yard due to disease approved with recommendation that tree be replaced with ornamental tree. Request to replace fence on hold pending submittal of fence design.
- 3) 1767 Gardenia Street – Alternative replacement front stair handrail designs on hold pending review acceptable design(s) with contractor.
- 4) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item tabled pending review and action by Board of Directors.
- 5) 1775 Burnham Lane – Request to repaint exterior of home on hold pending sample of body color painted on home with consideration of using slightly lighter color.

#### **HOMEOWNER MODIFICATION REQUESTS - NEW**

- 1) 1783 Neighbor Street – Owner request to install solar panels approved as submitted.
- 2) 1854 & 1858 Carnation Street – Owner request to install paver block retaining walls approved with alternate color. Landscaping on hold – additional information required.

#### **OTHER BUSINESS / DISCUSSION**

- 1) Proposed changes to existing PARB Guidelines, Procedures and Application under review by PARB.
- 2) PARB and Amelia Island Management are conducting ongoing inspections of AP properties to identify maintenance violations.
- 3) Development of Amelia Park regulations for obstructions in alleyways.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman

# Amelia Park

## AMELIA ISLAND, FLORIDA



### **PARB Report**

November 20, 2017

### **PARB MEETINGS**

Last PARB Meetings: October 21, 2017 & November 18, 2017

Next PARB Meeting: December 16, 2017 YMCA Conference Room 9:00am

### **HOMEOWNER MODIFICATION REQUESTS – OLD BUSINESS**

- 1) 1785 Howard lane – Front gate location conditionally approved. APNA attorney has provided documentation necessary to ensure conditions of approval are enforced. Next step – document to be signed by owner and recorded.
- 2) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item tabled pending review and action by Board of Directors of community-wide rules regarding installation of obstructions at alleyway entrances and intersections.
- 3) PARB ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application.
- 4) Ongoing review of property owner's maintenance violations and process for notification. PARB members conducted inspection of AP properties on 10-31-17.

### **HOMEOWNER MODIFICATION REQUESTS – NEW BUSINESS**

#### October 21, 2017 PARB Meeting

- 1) 1516 Gardenia St. – Owner request to replace tree lost due to Hurricane Irma approved.
- 2) 1887 Perimeter Park Dr. - Owner request to remove tree due to disease and replace with another tree to be determined approved.
- 3) 1521 Lake Park Dr. - Owner request to color change to front door approved.
- 4) 1516 Field St. - Owner request to remove two trees due to damage from Hurricane Irma and replace with tree in rear yard approved.
- 5) 1781 S. 15<sup>th</sup> St. - Owner request to color change to front door approved.
- 6) 1905 Perimeter Park Dr. - Owner request to remove trees due to damage from Hurricane Irma and installation of new landscaping approved with condition that one additional 3" tree be planted and City tree removal permit be obtained and provided to PARB.
- 7) 1787 Heather St. – Owner request to replace entry walk and stairs with pavers approved with condition that pavers match existing brick at front of home. Recommend tree roots under walkway be grinded down instead of cut.
- 8) 1806 McArthur St. – Owner request to replace lawn in parkway strip with groundcover and concrete stepping stones approved. Groundcover to be planted 18" to 24" on center.
- 9) 1891 Field St. - Owner request to replace concrete driveway with pavers due to damage from Hurricane Irma approved.

November 18, 2017 PARB Meeting

- 1) 1768 Camellia St. – Owner request to install in ground swimming pool within existing screened-in courtyard and move existing rear fence to new location approved.
- 2) 1751 S. 15th St. – Owner request to paint front porch floor and back concrete stoop approved.
- 3) 1913 Perimeter Park Rd. – Owner request to plant large shrubs in front yard for privacy approved.
- 4) 1897 Lake Park Dr. – Owner request to reroof and repaint home, porch ceiling, shutters and add louvers at top of breezeway approved.
- 5) 1774 S. 15th St. – Owner request to, stain front porch floor & stairs and install gutters at front & side porches approved. Request to remove of tree in side yard area approved with condition that City tree removal permit be obtained and provided to PARB. Request to repaint front porch railings & columns on hold pending further PARB review.
- 6) 1597 Carnation St. – Owner request to replant front yard area on hold pending onsite review with owner, landscape designer and Rusty.
- 7) 1744 S. 15<sup>th</sup> St. – Owner request to replant areas around the house approved with comments.
- 8) 1707 Park Ave. – Owner request to replace grass with Jasmine in front of house approved. Groundcover to be planted 18” to 24” on center.

**OTHER BUSINESS / DISCUSSION**

- 1) Landscaping of common area at east side of Azalea St. and south of Northpark Dr. on hold pending submittal of plant quantities and type.

Respectfully submitted,  
Rusty Footlik, Acting PARB Chairman