

January 21, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Magda Sossa, Debra Branton, Tom Spayde, Ricky Shook, Mary Ruark, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1631 Olmsted Lane – Resident request to remove dying tree in rear yard on hold pending submittal and review by arborist.
- (3.) 1740 S. 15th Street – Resident request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- (4.) 1501 Lake Park Dr. – Resident request to remove dying Coastal Oak tree in pool deck area approved subject to tree replacement in accordance with Amelia Park Tree Replacement Policy.
- (5.) 1716 Ruskin Lane – Resident request for pool addition approved subject to review/approval of pool equipment pad & fence location detail, and tree replacement in accordance with Amelia Park Tree Replacement Policy.
- (6.) 1757 Burnham Lane – Resident request to install pergola above garage doors on hold pending submittal of pergola detail. (Update – Pergola design subsequently has been submitted to ARB for review.)
- (7.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with condition that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (8.) 1603 Geddes Lane – Stair handrail installed without approval. Acceptable design option was presented to resident. Rusty to follow up with resident with timeframe for replacement of handrail.
- (9.) 1776 Camellia St. – Resident request for installation of fence approved subject to submittal of fence color. Resident request for landscaping additions/changes approved subject to submittal of landscape plan for replacement of sod along the south side yard area.
- (10.) Review of proposed changes/updates to existing PARB Guidelines, Procedures and Application on hold pending final review at next PARB meeting.

NEW BUSINESS DISCUSSION -

- (1.) 1773 School Street – Resident request for installation of translucent paneling on inside of pool screen enclosure approved subject to frame color matching paneling.
- (2.) 1783 Neighbor Street – Resident request to repaint body color and front door approved as submitted. Recommend resident consider lighter shade for body color.
- (3.) 1626 Nolen Lane – Resident request to trim trees disapproved as branches do not encroach onto adjacent structures.
- (4.) 1509 Lake Park Drive – Resident request for installation of front stair railings approved subject to submittal of final railing design.

Next schedule meeting to be on February 18, 2016 between 9:00 & 11:00 AM in the YMCA's conference room.

February 18, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Magda Sossa, Debra Branton, Tom Spayde, Ricky Shook, Mary Ruark, Rick Glassbrenner, Rod Irwin, David Britt, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1631 Olmsted Lane – Resident request to remove dying tree in rear yard on hold pending submittal and review by arborist.
- (3.) 1740 S. 15th Street – Resident request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- (4.) 1716 Ruskin Lane – Resident request for pool addition approved subject to review/approval of pool equipment pad & fence location detail, and tree replacement in accordance with Amelia Park Tree Replacement Policy.
- (5.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with condition that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (6.) 1603 Geddes Lane – Stair handrail installed without approval. Acceptable design option was presented to resident. Follow up with written correspondence of timeframe for replacement of handrail.
- (7.) 1767 Gardenia Street – Stair handrail installed without approval. Acceptable design option was presented to resident. Follow up with written correspondence of timeframe for replacement of handrail.
- (8.) 1620 Ruskin – Resident request to install fence in rear yard and gate in front yard approved as submitted.
- (9.) Discussion of proposed changes to existing PARB Guidelines, Procedures and Application. Rusty to provide update for continued review at next PARB meeting.

NEW BUSINESS DISCUSSION -

- (1.) Amelia Park Landscape Committee – 2017 Common Area landscape improvements:
 - McArthur Mail Kiosk landscape plan approved as submitted.
 - 15th @ Park Ave. Island – Option 2 landscape plan approved as submitted.
 - Garden District Pathway # 7 (between Gardenia St. & Carnation St.) – Planting approved as submitted.
 - Landscape Area #28 (School St. ROW) - Planting approved as submitted.

- (2.) 1555 Olmsted Lane – Homeowner request for removal of Oak tree due to damage to roof approved as submitted. City tree removal permit also required.

- (3.) 1769 Camellia St. – Homeowner submitted two options for reconfiguration of Lot 2 (1769 Camellia St) and Lot 15 (1564 Northpark Dr). PARB preferred Option 2, which includes transfer of small parcel to APNA common area.

- (4.) 1893 Floyd St. – Homeowner request removal/replacement of dead/dying street tree on hold pending review by Landscape Committee and/or arborist if necessary.

- (5.) PARB reviewed process for Spring/summer property maintenance walk-through. Rick to provide update for continued review at next PARB meeting.

- (6.) 1716 Ruskin Lane – Homeowner request for new 6' ht. privacy fence with gate & arbor around pool and pool equipment approved as submitted subsequent to meeting via email correspondence.

Next schedule meeting to be on March 18, 2016 between 9:00 & 11:00 AM in the YMCA's conference room.

March 18, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Tom Spayde, Ricky Shook, Mary Ruark, David Britt, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1740 S. 15th Street – Resident request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- (3.) 1716 Ruskin Lane – Resident request for pool addition approved pending tree replacement in accordance with Amelia Park Tree Replacement Policy. Landscape plan on hold pending review of design with owners.
- (5.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with condition that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (6.) 1603 Geddes Lane – Stair handrail installed without approval. Written correspondence sent to resident with timeframe for replacement of handrail.
- (7.) 1767 Gardenia Street – Stair handrail installed without approval. Follow up with written correspondence of timeframe for replacement of handrail.
- (8.) 1551 Olmsted Lane – Removal of Oak tree at neighbor's request due to damage to neighbor's roof approved as submitted. City tree removal permit provided.
- (9.) 1785 Howard lane – Freestanding pole light installed without approval. Pole light to be installed permanently or removed.
- (10.) Discussion of proposed changes to existing PARB Guidelines, Procedures and Application tabled until next PARB meeting.
- (11.) PARB review of resident property maintenance tabled until next PARB meeting.

NEW BUSINESS DISCUSSION -

- (1.) 1743 S. 15th Street – Owner request for repaint of front porch floor and stairs approved as submitted.

- (2.) 1770 15th Street – Owner request for previously installed fence enclosure of trash cans approved as submitted.
- (3.) 1889 Floyd Street – Owner request for planter box previously installed in alley right-of-way without approval tabled for further review at next PARB meeting.
- (4.) 1603 Geddes Lane - Owner request for installation of gutters on two sides of house approved as submitted.
- (5.) 1716 MacArthur St. – Owner request of retaining wall edger along alley withdrawn as alternate solution to be pursued.
- (6.) 1773 School Street – Owner request of solar heating panels for pool approved as submitted.
- (7.) 1769 S. 15th Street - Owner request of arbor, gate and shrub hedge approved as submitted.
- (8.) 1501 Lake Park Drive - Owner request of removal of existing vegetation and replacement of new landscaping conditionally approved.
- (9.) 1631 Olmsted Lane - Owner request of fencing in conjunction with installation of adjacent neighbor's fence approved as submitted.
- (10.) 1609 Lake Park Drive – Owner request of replacement planting of front yard landscaping approved as submitted.
- (11.) 1787 Heather Street – Owner request for repaint of home and porch floor, porch light and address number replacement approved as submitted. Owner request for replacement of front and rear landscaping on hold due to lack of information provided. PARB chair to meet with homeowner to review design and information required.

Open discussion of any other topics or issues in this category.

- (1.) 1755 Burnham Lane – Notice sent to owner for removal of plastic material installed without approval. PARB chair to meet with homeowner to review alternative options.
- (2.) Amelia Park Common Areas
 - Landscape Committee - Perimeter Park Rd. mail kiosk area landscape plan approved.
 - Garden District Side Pathways – Request by adjacent homeowners for refurbishment of gravel pathway to be referred to BOD for consideration.

Confirm next schedule meeting to be on April 15, 2016 between 9:00 & 11:00 AM in the YMCA's conference room.

April 15, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Rick Glassbrenner, Tom Spayde, Magda Sossa, Debra Branton, Mary Ruark, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1740 S. 15th Street – Resident request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- (3.) 1716 Ruskin Lane – Resident request for pool addition approved pending tree replacement in accordance with Amelia Park Tree Replacement Policy. Revised side yard landscape plan (dated 4-7-17) approved as submitted.
- (4.) 1603 Geddes Lane – Stair handrail approved with added grab rail.
- (5.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with condition that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (6.) 1767 Gardenia Street – Alternative replacement front stair handrail designs submitted. Rusty to review acceptable designs with contractor.
- (7.) 1785 Howard lane – Freestanding pole light handrail installed without approval. Owner has relocated pole light to courtyard.
- (8.) 1889 Floyd Street – Planter box installed immediately adjacent to alleyway on APNA property is an obstruction to larger vehicles and potential hazard. Item deferred to Board of Directors for review and action.
- (9.) Review of existing PARB Guidelines, Procedures and Application form for proposed changes/updates – Item tabled for review at next PARB meeting.
- (10.) PARB review of Spring property maintenance – Preliminary walk-around scheduled for April 20th. Peter Mallory, AIM property manager, invited to attend.

NEW BUSINESS DISCUSSION -

- (1.) 1516 Gardenia St. – Owner request to install tankless water heater on back wall of home approved as submitted.

- (2.) 1877 Gardenia St. – Owner request to remove dying Water Oak tree in side yard approved as submitted.
- (3.) 1887 Perimeter Park Dr. – Owner request to install pavers at top and side of driveway and new outdoor ceiling fans approved as submitted.
- (4.) 1716 Ruskin Lane – Owner request to replace lawn in rear yard with Asiatic Jasmine and replace previously diseased tree with new tree approved as submitted.
- (5.) 1802 McArthur St. – Owner request to install paver block in front yard to prevent mulch from washing onto sidewalk approved as submitted.
- (6.) 1786 Gardenia St. - Owner request to remove 12” Oak tree in rear yard denied as there is no evidence of damage to adjacent driveway or sidewalk.
- (7.) 1619 Geddes Lane – Owner request to enclose portion of front porch with new room deferred to ARB for review by Town Architect.
- (8.) 1636 Nolen Lane – Owner request to replace front porch floor material approved as submitted.
- (9.) 1651 Olmsted Lane – Owner request to install brick patio at rear yard area approved as submitted.
- (10.) 1563 Olmsted Lane – Owner request to install additional landscaping around front, sides and rear of home approved with recommendation that additional shrubs be added at garage and next to parking pad.
- (11.) 1885 Lake Park Drive – Owner requests to paint porch ceiling light blue and remove existing Bamboo shoots and replaced with Crape Myrtle tree approved as submitted.

Open discussion of any other topics or issues in this category.

- (1.) 1613 Park Ave. – Significant tree trimming in courtyard performed without PARB submittal or approval – Rusty to meet and review with property owner.

Confirm next schedule meeting to be on May 20, 2016 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

May 20, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Rick Glassbrenner, Ricky Shook, Tom Spayde, Magda Sossa, Debra Branton, Mary Ruark, Wayne Haley, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1740 S. 15th Street – Owner request to remove tree on south side of home causing damage to roof on hold pending review by arborist.
- (3.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with recommendation that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (5.) 1767 Gardenia Street – Front stair handrail installed prior to approval of alternate submitted designs. Rusty to review with contractor.
- (6.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (7.) 1613 Park Ave. – Significant tree trimming in courtyard performed without PARB submittal or approval. Rusty to review with Owner.
- (8.) PARB review of proposed changes/updates to existing PARB Guidelines, Procedures and Application form rescheduled for June 10th 2017 at 2:00 PM (location TBD).
- (9.) PARB review of property owner's maintenance violations and process for notification rescheduled for June 10th 2017 at 2:00 PM (location TBD).

NEW BUSINESS DISCUSSION -

- (1.) 1611 Geddes Lane – Owner request to install pavers from front of house to garden pathway approved as submitted.
- (2.) 1885 Gardenia Street – Owner request to relocate fence and gate in rear yard to side property line approved as submitted.
- (3.) 1801 Park Avenue – Owner request to remove two Chinese Elm Street Trees damaged during Hurricane Matthew deferred to Amelia Park Landscape Committee for review. Owner requests to install front porch handrail, wood fence and retaining wall around A/C unit, and additional landscaping on hold. Homeowner needs to submit individual requests with specific information provided for each item.
- (4.) 1889 Floyd Street – Owner requests removal of dead native Oak tree in side yard area approved as submitted. No tree replacement required as tree was diseased.
- (5.) 1516 Gardenia Street – Owner requests removal of window at rear of home approved as submitted.

Open discussion of any other topics or issues in this category.

- (1.) PARB development of community-wide rules and regulations regarding installation of improvements/obstructions at alleyway entrances and intersections (per request from Board of Directors) rescheduled for June 10th 2017 at 2:00 PM (location TBD).
- (2.) PARB member changes: Resignation of Rod Irwin and replacement with Wayne Haley.
- (3.) 1845 Hometown Drive – Owner requests replacement of sod with Jasmine groundcover in front and rear yard areas after receiving notice that work performed without prior PARB approval. Type and spacing of plants is acceptable and approved. Owner installation of tankless water heater installed without approval referred to ARB for review.

Next regular PARB meeting to be on June 17, 2016 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

June 17, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Rick Glassbrenner, Ricky Shook, Tom Spayde, Magda Sossa, Mary Ruark, Debra Branton, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1740 S. 15th Street – Owner request to remove tree on south side of home causing damage to roof approved. City permit provided.
- (3.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with recommendation that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (5.) 1767 Gardenia Street – Front stair handrail installed prior to approval of alternate submitted designs. Rusty to review with contractor.
- (6.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (7.) 1613 Park Ave. – Significant tree trimming in courtyard performed without PARB submittal or approval. Rusty to review with Owner.
- (8.) PARB ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application.
- (9.) PARB members and Peter Mallory met on June 10th, 2017 and conducted a second review of AP properties to identify maintenance violations.

NEW BUSINESS DISCUSSION -

- (1.) 1775 Burnham Lane – Owner request to repaint exterior of home on hold. Recommend sample of body color be painted on home and consider using slightly lighter color.
- (2.) 1516 Gardenia Street – Owner request for removal of window at rear of home approved as submitted.

Next regular PARB meeting to be on July 15, 2016 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

July 15, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Rick Glassbrenner, Magda Sossa, Debra Branton, Mary Ruark, Wayne Haley, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with recommendation that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (3.) 1767 Gardenia Street – Front stair handrail installed prior to approval of alternate submitted designs. Rusty to review with contractor.
- (4.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (5.) 1613 Park Ave. – Major cutting of trees in courtyard performed without City or PARB approval. AIM to send violation letter and City has been notified.
- (6.) PARB ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application. Next meeting set for August 12th from 1:00 – 3:00pm at Holy Trinity Meeting Hall (location to be confirmed).
- (7.) PARB ongoing review of AP properties to identify maintenance violations.
- (8.) 1775 Burnham Lane – Owner request to repaint exterior of home on hold. Recommend sample of body color be painted on home and consider using slightly lighter color.

NEW BUSINESS DISCUSSION -

- (1.) 1877 Floyd Street – Owner request to install porch gate approved as submitted.
- (2.) 1763 & 1759 Azalea Street – Owners request to remove 3 trees overhanging homes approved as submitted.
- (3.) 1766 S. 15th Street - Owner request to remove 1 dead tree approved as submitted.
- (4.) 1633 & 1637 Park Ave. - Owners requests to reroof townhome roofs with same color approved as submitted.

Next regular PARB meeting to be on August 19, 2017 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

August 19, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Mary Ruark, Wayne Haley, Tom Spayde, Magda Sossa, Debra Branton, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with recommendation that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (3.) 1767 Gardenia Street – Front stair handrail installed prior to approval of alternate submitted designs. Rusty to review with contractor.
- (4.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (5.) 1613 Park Ave. – Major cutting of trees in courtyard performed without City or PARB approval. AIM to send violation letter and City has been notified.
- (6.) PARB ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application. Meeting held on August 12th from 1:00 – 3:00pm at Holy Trinity Meeting Hall.
- (7.) PARB ongoing review of AP properties to identify maintenance violations.
- (8.) 1775 Burnham Lane – Owner request to repaint exterior of home on hold. Recommend sample of body color be painted on home and consider using slightly lighter color.

NEW BUSINESS DISCUSSION -

- (1.) 1770 S. 15th Street – Owner request to extend brick paver patio and install lattice fence in rear yard approved as submitted.
- (2.) 1845 Hometown Dr. – Owner request to install paver driveway and wood pergola in rear yard approved as submitted.
- (3.) 1620 Ruskin Lane - Owner request to install satellite dish approved as submitted.
- (4.) 1769 S. 15th Street – Owner request to replace exterior wall lights at front and rear porches approved as submitted.

Next regular PARB meeting to be on September 16, 2017 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

September 16, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM

Quorum established to conduct meeting.

Committee Members Attending: Mary Ruark, Tom Spayde, Magda Sossa, Debra Branton, Rusty Footlik (Acting Chairperson)

OLD BUSINESS DISCUSSION -

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with recommendation that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (3.) 1767 Gardenia Street – Front stair handrail installed prior to approval of alternate submitted designs. Rusty to review with contractor.
- (4.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (5.) 1613 Park Ave. – Major cutting of trees in courtyard performed without City or PARB approval. AIM to send violation letter and City has been notified.
- (6.) PARB ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application. Meeting held on August 12th from 1:00 – 3:00pm at Holy Trinity Meeting Hall.
- (7.) PARB ongoing review of AP properties to identify maintenance violations.
- (8.) 1775 Burnham Lane – Owner request to repaint exterior of home on hold. Recommend sample of body color be painted on home and consider using slightly lighter color.

NEW BUSINESS DISCUSSION -

- (1.) 1783 Neighbor Street – Owner request to install solar panels approved as submitted.
- (2.) 1854 & 1858 Carnation Street – Owner request to install paver block retaining walls approved with neutral/grey color. Landscaping request on hold pending submittal of landscape plan.

Next regular PARB meeting to be on October 21, 2017 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

**October 21, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM**

Quorum established to conduct meeting.

Committee Members Attending: Tom Spayde, Magda Sossa, Debra Branton, Wayne Haley, Debra Connelly, Rusty Footlik (Acting Chairperson)

Establish required quorum to conduct meeting.

OLD BUSINESS DISCUSSION –

- (1.) 1785 Howard lane – Front gate location conditionally approved. APNA attorney to provide information necessary to ensure that conditions of approval are enforced.
- (2.) 1515 Gardenia St. – Resident request to remove Shumard Oak approved with recommendation that it be replaced with ornamental tree. Request for fence replacement on hold pending submittal of fence design.
- (3.) 1767 Gardenia Street – Front stair handrail installed prior to approval of alternate submitted designs. Rusty to review with contractor.
- (4.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (5.) 1613 Park Ave. – Major cutting of trees in courtyard performed without City or PARB approval. AIM to send violation letter and City has been notified.
- (6.) PARB ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application.
- (7.) Ongoing review of property owner's maintenance violations and process for notification. PARB members conducted inspection of AP properties on 10-31-17.
- 8.) 1775 Burnham Lane – Owner request to repaint exterior of home on hold. Recommend sample of body color be painted on home and consider using slightly lighter color.

NEW BUSINESS DISCUSSION -

- (1.) 1516 Gardenia St. – Owner request to replace tree lost due to Hurricane Irma approved.
- (2.) 1887 Perimeter Park Dr. - Owner request to remove tree due to disease and replace with another tree to be determined approved.
- (3.) 1521 Lake Park Dr. - Owner request to color change to front door approved.
- (4.) 1516 Field St. - Owner request to remove two trees due to damage from Hurricane Irma and replace with tree in rear yard approved.
- (5.) 1781 S. 15th St. - Owner request to color change to front door approved as submitted.

(6.) 1905 Perimeter Park Dr. - Owner request to remove trees due to damage from Hurricane Irma and installation of new landscaping approved with condition that one additional 3" tree be planted and City tree removal permit be obtained and provided to PARB.

(7.) 1787 Heather St. – Owner request to replace entry walk and stairs with pavers approved with condition that pavers match existing brick at front of home. Recommend that tree roots under walkway be grinded down instead of cut.

(8.) 1806 McArthur St. – Owner request to replace lawn in parkway strip with groundcover and concrete stepping stones approved. Groundcover to be planted 18" to 24" on center.

(9.) 1891 Field St. - Owner request to replace concrete driveway with pavers due to damage from Hurricane Irma approved.

Open discussion of any other topics or issues in this category.

(1.) For Sale signage standards were reviewed for possible allowance of boxes containing flyers advertising homes for sale. PARB determined that flyer boxes hanging on 'Standard Real Estate Sign' posts were unattractive and need to be removed from properties where they have been recently installed.

Confirm next schedule meeting to be on November 18, 2017 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chair

**November 18, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM**

Committee Members Attending: Magda Sossa, Debra Branton, Mary Ruark, Tom Spayde, Rusty Footlik (Acting Chairperson)

Quorum established to conduct meeting.

OLD BUSINESS DISCUSSION –

- (1.) 1774 S. 15th Street – Owner request to repaint front porch railings, columns and gutters approved as submitted.
- (2.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.
- (3.) Ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application form.
- (4.) Ongoing review of property owner's maintenance violations and process for notification.

NEW BUSINESS DISCUSSION -

- (1.) 1736 S. 15th Street – Owner request to remove tree on south side of home approved as submitted.
- (2.) 1715 Burnham Lane – Owner request to install new front and side walkways on hold subject to submittal of new brick pavers samples that are more compatible with existing pavers. Courtyard deck, and landscaping in courtyard and rear yard approved as submitted.
- (3.) 1501 Lake Park Drive – Owner request to reroof home and garage and add plants along side yard area approved as submitted.
- (4.) 1603 Geddes Lane - Renter request to install ramp for access to home denied. Request withdrawn by owner.

Open discussion of any other topics or issues in this category.

- (1.) Landscaping of common area at east side of Azalea St. and south of Northpark Dr. approved as submitted.

Next schedule meeting to be on January 20, 2018 between 9:00 & 11:00 AM in the YMCA's conference room.

Rusty Footlik – Acting PARB Chairperson

**November 18, 2017 PARB Meeting Minutes
YMCA Conference Room - 9:00 AM**

Committee Members Attending: Magda Sossa, Debra Branton, Wayne Haley, Ricky Shook, Rusty Footlik (Acting Chairperson)

Quorum established to conduct meeting.

OLD BUSINESS DISCUSSION –

(1.) 1785 Howard lane – APNA attorney provided Certificate for Conditional Approval document. Owners need to sign document.

(2.) 1889 Floyd Street - Owner request approval of planter box installed along alleyway without prior approval by PARB has been tabled until further review of community-wide rules and regulations regarding installation of improvements and obstructions at alleyway entrances.

(3.) Ongoing review of proposed changes/updates to existing PARB Guidelines, Procedures and Application form.

(4.) Ongoing review of property owner’s maintenance violations and process for notification.

NEW BUSINESS DISCUSSION -

(1.) 1768 Camellia St. – Owner request to install inground swimming pool within existing screened-in courtyard and move existing rear fence to new location approved as submitted.

(2.) 1751 S. 15th St. – Owner request to paint front porch floor and back concrete stoop approved as submitted.

(3.) 1913 Perimeter Park Rd. – Owner request to plant large shrubs in front yard for privacy approved as submitted.

(4.) 1897 Lake Park Dr. – Owner request to reroof and repaint home, porch ceiling, shutters approved as submitted. Owner request to add louvers at top of breezeway referred to ARB for review.

(5.) 1774 S. 15th St. – Owner request to stain front porch floor & stairs and remove tree in side yard area approved as submitted. Owner request to repaint front porch railings & columns install gutters at front & side porches tabled for further review.

(6.) 1597 Carnation St. – Owner request to replant front yard area on hold. Rusty to review landscape plan with owner and landscape contractor.

(7.) 1744 S. 15th St. – Owner request to replant areas around the house approved as follows:
- Plants on north side of home to be grouped closer together.
- Existing Muhly Grasses in parkway area to remain in present location.

(8.) 1707 Park Ave. – Owner request to replace grass with Jasmine in front of house approved as subject to recommended spacing and size criteria.

Open discussion of any other topics or issues in this category.

(1.) Landscaping of common area at east side of Azalea St. and south of Northpark Dr. on hold pending review of landscape plan.